

# **KILLIAN HILL CHRISTIAN SCHOOL**

## **EMPLOYMENT POLICY PART-TIME**

1. Must be a born-again Christian.
2. Must agree without reservation to the Statement of Faith and Church Covenant Killian Hill Baptist Church and its constitution.
3. Must agree as a faculty member to abide by the policies of the KHCS Faculty Manual.
4. Must agree to fulfill other reasonable requirements that normally relate to the position which for professional personnel include, but are not limited to, such activities as clerical functions, supervising study halls and assisting in the supervision of extracurricular activities outside normal school hours.
5. Office personnel and teacher aids must be a high school graduate and must demonstrate through experience or testing the ability to perform the duties required of the position.
6. Teachers for grades K5-12 must have as a minimum a four-year degree in elementary or secondary education, religious education or have a major or minor in the academic discipline of the position sought.
7. Counselors or special teachers must have as a minimum a four-year degree, a desire to participate if required in graduate training and experience in the area of specialization.
8. Administrators must have as a minimum a four-year degree and a desire to participate if required in graduate training and be willing to commence such work immediately if required. Also, administrative employees must have a minimum of five years' experience in Christian education or have served administratively with another institution(s) for two years or more.

### **SALARY/BENEFITS**

A part-time employee's salary is determined each year by the school board, and salaries are figured on a set base and paid over a ten-month period. Information regarding salary, benefits and professional development requirements and opportunities is available upon request.